



Student Career Experience Program (SCEP)

Environmental Specialist Trainee

Federal Highway Administration Harrisburg, Pennsylvania

Opening Date: August 15, 2011

Closing Date: October 14, 2011

The Student Career Experience Program (SCEP) provides students with an opportunity to earn money and combine academic study with on-the-job experience. It offers formal periods of work and study while attending school with a tri-lateral agreement between the Federal Highway Administration (FHWA), the student, and their school.

The FHWA is a critical component of the Department of Transportation, with Headquarters located in Washington, D.C. With a budget of more than \$35 billion, FHWA provides financial and technical support to state, local, and tribal governments for constructing, improving, and preserving America's highway system. We offer a flexible, friendly work environment, and emphasize the development of our employees.

We are requesting one student to work for the Program Development Team in the Pennsylvania Division Office in Harrisburg, Pennsylvania.

Summary of Duties

The position requested includes various work assignments in the Program Development Team to include:

- Assistance with the review of Categorical Exclusions and related environmental documentation for the purposes of NEPA compliance.
- Attendance at field reviews to determine project scope and potential impacts.
- Assistance with coordination with the US Fish and Wildlife Service, Pennsylvania Game Commission, and Pennsylvania Department of Transportation to determine the feasibility of an Indiana Bat Programmatic Agreement.
- Evaluation of Long Range Transportation Plans to determine the level of incorporation of climate change adaptation strategies.
- Development of general presentation to planning organizations providing information on climate change adaptation strategies.
- Participation in a Transportation Management Area Certification Review.
- Participation in construction site inspections.

SCEP students are eligible for the following benefits

Flexible work schedule

Professional work environment

Sick leave

Paid holidays

Salaried SCEP position (starting at \$15.00/hour)

Health Benefits

Annual leave

Life Insurance

Transportation subsidy

Position Location

Federal Highway Administration
Federal Building
228 Walnut Street, Room 508
Harrisburg, PA 17101

Student Requirements

- Student should be a junior or senior in an accredited undergraduate program or enrolled or accepted for enrollment in a graduate program, with a preferred concentration in environmental studies at a university located within South Central Pennsylvania.
- In good academic standing (3.0 GPA minimum).
- Taking at least a half-time academic course load (as defined by the student's school).
- U.S. citizen.
- Able to commute and be located at the Pennsylvania Division Office in Harrisburg, Pennsylvania two or more days a week.

Qualifications

The ideal student should have good organizational and research skills; strong written and verbal communication skills; and solid computer applications and internet skills.

How the Program Works

- Student should work year round at least 16 hours per week or fulltime depending on academic schedule.
- Student should be available to work at least a one year incremental assignment in the Pennsylvania Division Office in Harrisburg, Pennsylvania.
- Student may be eligible for non-competitive conversion to a professional career related to their academic discipline within 120 days after successfully completing their education requirements and meeting certain work requirements (at least 640 hours of career-related work).
- Student may earn academic credit(s) towards graduation, depending on the college or university and gain valuable work experience to include on their resumes.

How to Apply

Send resume, cover letter, academic transcript, and references via email to Jonathan.Crum@dot.gov or by facsimile to (717) 221-3494 to the attention of Mr. Jon Crum.

For More information on FHWA: <http://www.fhwa.dot.gov/index.html>