



**Board of Directors Meeting – Conference Call
April 10, 2018 Meeting Minutes**

Present:	Absent: Mike Kenawell, Kristen Aiosa, Craig Bushey, Fiona Adamski, Sarah Lavin, Eric Rosina Staff: Terri Breon Others:
Joe Musil	
Mike Parrent	
Stephen Shaw	
Kyle Brubaker	
Danielle Elwell	
Vlad Odarchenko	
Wayne Kober	
J.T. Graupensberger	
Jan Warnick	

Joe Musil called the Board of Directors meeting to order at **12:30 p.m.**

Roll Call / Introductions –Joseph Musil

- Individuals present introduced themselves.

Meeting Minutes – Vladimir Odarchenko

- Minutes from last meeting sent out. Vlad submitted some comments to Terri as did Steve. All good. Minutes approved.

Treasurer’s Report – Stephen Shaw

- Treasurer's report sent out. Checking account balance is \$20,984.43; Scholarship - \$3,215.18; Total of \$24,199.61. Puts us \$7,280 ahead of last year. This is mostly due to the grant that came in last year. Account activity listed on report. 63% of budgeted amount for membership income. Tracks closely to 2017. Discrepancy in the report is an artificial thing because the conference was in early April 2017 so we should see that jump closer to the conference. In terms of total income, 26% of annual budgeted amount. The conference income should help increase that.
- Taxes have been submitted. Taxes received from accountant and Steve looked them over and the numbers jived so he signed it. Copies available.

Membership - Craig Bushey

- Email blast done after last meeting. 122 members currently, 178 last year this time.. hoping difference is timing of the conference.

2018 Conference Updates - Sarah Lavin



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- Sarah not on. Terri said we have 13 registered. Hotel deadline coming up next week. Keith is checking on rooming list to see how many are booked. If you haven't yet, please do so. Sponsorships - at a lull. Only showing \$7500. Still spots open, please send them our way. Exhibitors - five coming in. Four are due to their sponsorships. Only 1 actually paying. Reminding board to register as well. Reminder sent out last week, another tomorrow morning. Keith is writing up the text. Putting a plan in place for when we are hitting them. Steve commented that we are close to meeting the budget for sponsorships (\$8,000)

Scholarships - Kristin Aiosa/Mike Kennawell

- Neither Kristin nor Mike on call. Joe reported that everyone received information on recommendations for two students. If you have not responded, do you approve? Yes. Joe will let them know.

Section Updates

- P2E2 - Jan Warnick/Mike Parrent - (Jan) Looking at having another meeting after the May conference at a hemp farm. Lot of sustainable goals. Megan working on a college but haven't heard back yet (Mike). Job opportunity from a recruiter - can this be shared? Jan will send to Terri and she will run it by Vlad.
- Eastern Section - Eric Rosina/Joe Musil - Bethlehem Ice Rink for 9/18 for vendors. Will send out date and location to schools soon. Members could set up a table. Would be great for students attending. Only event in section right now.
- Central Section - J.T. Graupensberger/Wayne Kober - had a conference call with some from Western Section, a few others, and Wayne to generate some ideas. Forwarded to board last week for review and consideration. Would like it as a discussion item for the conference meeting. Joe agreed. Nice format for each of the sections (Joe). Down about 50 general members from last year so only 122 members and this could help.. Still in process of suburban lab work. PA Game Commission educational event for families and children on July 25th. This month on last Monday of month - joint networking event with other agencies. Talk about some things at the conference and keep it moving. Wayne added - board appointing a steward for monthly status of section events and a matrix review as a standing item for every board meeting. Keeps it in front of everyone and should have something to do with generating more members. Joe thinks we need someone to help with maintaining events. Good at finding venues but not necessarily the programs.
- Western Section - Sarah Lavin/Craig Bushey - Busy working on the conference. Neither one on call.



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NAEP - PAEP Affiliation - Joe Musil

- Update - Only six of nine have voted. We are all in agreement that we should pursue that effort. Petition needs to be signed. Self-nomination form for our representative. Can discuss more at the conference.

Energizing Environmental Education Grant - Eric Rosina

- Eric not on the call. Event for September 19th (mentioned in Eastern Section report).

Government Legislative/STIC - Mike Kennawell

- Mike not on call.

Continuing Education Credit Update - Fiona Adamsky

- Fiona not on call.

Marketing Committee - Danielle Elwell

- Dee reported she is finalizing first draft of next newsletter. Featuring Chapter 105 permit changes. One event to highlight, still plenty of space. Will add a thank you to current conference sponsors this time (not regular corporate members). Another plug for sponsorships. Can these be printed and added to welcome packets at conference? Terri said it could be printed black and white on colored paper. Would be very expensive in color - that cost (50 cents a page) is from the company who is doing the program. Could print separately and insert later. Joe asked Vlad to work with Eric to get DEE a quick paragraph for the newsletter on the 9/18 event. Save the Date or short teaser. DEE can also do a write up on what your company is doing. Just send her some basic information.

New Business

No new business

Adjournment

- With nothing additional to be discussed, the meeting officially adjourned at 1 p.m.

The next board meeting will be held on May 4, 2018 at the Conference.