



Board of Directors Meeting October 10, 2019 Meeting Minutes

Directors Present:	Directors Absent: Fiona Adamsky, Vice-President, Craig Bushey, Kyle Brubaker Committee Leaders Absent: Eric Rosina, Kristen Aiosa, Jan Warnick, Mike Kenawell
Joe Musil, President	
Stephen Shaw, Treasurer	
Vlad Odarchenko, Secretary	
Mike Parrent	
Deb Poppel	
Danielle Elwell	
Committees:	
J.T. Graupensperger	
NAEP Rep: Bill Plumpton	
Staff: Terri Breon	

Joe Musil called the Board of Directors meeting to order at **12:33 p.m.**

Roll Call / Introductions – Joseph Musil

- Roll call was taken. Joe noted Vaunte Epps is in attendance.

Meeting Minutes – Joe Musil

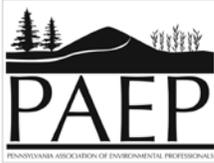
- September meeting minutes were discussed. No changes were recommended. Vlad made a motion to approve the minutes as presented. Dee seconded. Board approved the minutes.

Treasurer's Report – Stephen Shaw

- Stephen noted that as the end of September there is a balance of \$18,516 in checking and \$4,704 in the Scholarship account. Total accounts are \$23,220.
- Comparison of this year's numbers with last year's shows we are \$4,400 ahead.
- We are tracking closely with the projected budget regarding expenses. Income is well above last year's.

Membership Updates – Terri Breon

- Membership is at 102 general members. Last year we were at 105. We had a total of 89 student members last year compared to 33 for this year. Overall, we are down in total memberships from last year, with the majority being in student memberships.



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Section Updates

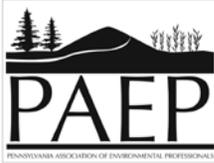
- P2E2 – Mike Parrent – the rocket composter tour will take place later this month or November. They have seen a reasonable interest from the membership in attending. Mike noted that another school district near Allentown also has a rocket composter. He suggested that a joint tour could be set up between P2E2 and the Eastern Section. He will work to set this up.
 - Joe noted DEP is updating their Chapter 102 program NPDES permits have been revised. PAEP should conduct training sessions in each section to review these changes. A big change is that engineers will be required to train the project contractors on how they must comply with the permit requirements.
- Eastern Section – Deb Poppel – there was a good turnout at the volunteer workday event at the John Heinz National Wildlife Refuge; however, only a handful of PAEP and ASHE members were in attendance. Villanova students were the main participants. On Thursday, October 10, will be a Breakfast Learning Session on MS4 permits at Whole Foods. Participation count is currently at 18. Eastern received \$100 from ASHE to sponsor this. There will be a final event of the year - holiday-related - in either November or December.
- Central Section – J.T. Graupensperger – a tour of the ALS lab in Middletown is being finalized. Kyle Brubaker at Navarro is setting up a tour of an industrial painting and fabrication facility. Barb Weedon reached out to J.T. about helping to set some events up. J.T. also talked to Andy Brookens at Skelly and Loy regarding the new Bog Turtle programmatic agreement to be released for PennDoT and US Fish and Wildlife. He asked Andy if he would be interested in doing a training session on the topic or possibly presenting at the 2020 conference.
- Western Section – Joe introduced Vaunte Epps, a current student of Environmental Science major with a concentration in Natural Resources, who has volunteered to assist the Western Section in event setup. No events are presently scheduled.

Scholarship Committee – Mike Kenawell

- Mike was not on the call. He reported via Joe that 2020 Scholarship Awards information is being developed and will soon be available on the website.

Government Legislative/STIC - Mike Kenawell

- Mike was not on the call. His report noted that a meeting of STIC is scheduled for November.



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Continuing Education Committee - Fiona Adamsky

- Fiona was not on the call.

Marketing Committee - Danielle Elwell

- Danielle will send a draft of the newsletter to the Board by the end of this week.

2020 Annual Conference - Danielle Elwell

- A list of interested speakers has been created, although she noted that we need to recruit more agency staff to speak. Joe said invites need to be sent to agency individuals who would be appropriate for the conference. Contact Dee or him with names of potential speakers and possible topics they would be good at presenting. They will reach out to them to request these individuals to submit papers. Some subjects:
 - 105 updates from DEP and the Army Corps of Engineers (Keith McNally reaches out to these individuals)
 - DCNR: updates on the PNDI program
 - Mark Lombard of PennDoT: update on KES and E-permitting progress for general permits.

NAEP Report - Bill Plumpton

- Budget request to NAEP for \$500 was submitted. This is to support PAEP to fund a joint booth at the annual brownfields conference. This will be decided at the October NAEP meeting.
- The PAEP application to host the 2021 or 2022 NAEP Conference was submitted. This will also be decided at the NAEP meeting. Four other states have applied for the same years.
- Does PAEP plan to renew its General Liability Policy through NAEP for 2020? Cost is \$75.
 - Joe moved to renew the General Liability Policy through NAEP for 2020. Question: Steve noted that last year there were two payments made, one for the base premium for \$100 and the second for \$75 for additional endorsements, whereas this year it's only \$75? Joe will have to check with NAEP regarding why there were two charges last year. Voice vote approved the motion.



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Other Business

- Nominations for Board members: to date nobody has submitted a self-nomination form. Terri will be sending out a reminder email to the membership. Fiona and Kyle need to submit their forms for nomination.
- Fall retreat will be held January 10 at the Wyndham in State College.
- Vaunte asked about student membership numbers. Is PAEP offering any programming for students that would enhance their educational experience, like field trips? He doesn't think the scholarship lure is sufficient to attract students applying for membership.
 - Joe mentioned several outreaches to students: Mike Kenawell's program with Susquehanna University (an open forum between students and 5 PAEP members), Eastern runs a joint resume writing review program, several firms offer summer internships.
 - Vaunte noted Allegheny Land Trust does a lot of things throughout the year that could help students improve their resumes.
 - Joe noted that past successful events have been training sessions with various government agencies. He also mentioned Phipps Arboretum had a yearly event.
- NAEP's chapter retreat will be held in January 16 or 17.

Adjournment

- The meeting officially adjourned at 1:04 p.m.

The next board meeting will be by conference call on November 12, 2019, at 12:30 PM.