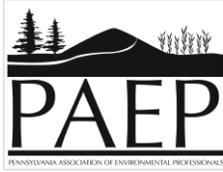


**Board of Directors Meeting
July 8, 2008 Meeting Minutes**

<i>Present:</i>	<i>Absent:</i> Amy Altimare, Jason Minnich
Virginia Bailey	
Ed Gabsewics	
Deb Henson	
Mike Kenawell	
Jeffrey Luzenski	
Camille Otto	
Jeff Prawdzik	
	<i>Staff:</i> Terri Breon, Jeanmarie Kline

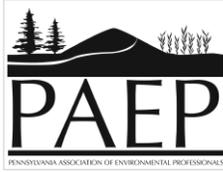
- *Quorum present?* Yes
- **Others Present:** *Tammy Sherwin, Kelly Eismont, Bob Hosking*
- **Proceedings:**
 - Call to Order – Vice President Jeff Prawdzik called the meeting to order at 4:03 pm.
 - Approval of Minutes from June 10, 2008 meeting – There were no corrections to the minutes. Kenawell moved that the minutes be approved, and Otto seconded the motion. All were in favor and none opposed. The motion passed, and the meeting minutes were approved with no corrections.
 - 2009 Conference
 - Kline reported that she was stepping down as PAEP’s conference coordinator, but she would be assisting in the search for a hotel location for the 2009 conference. She noted that she recommended Keith McNally as her replacement. McNally has strong conference planning experience and has worked with Kline, Breon, and Elaine Farrell. Prawdzik suggested that a phone interview with McNally be scheduled with Board members.
 - Kline reported that a 2009 conference committee conference call had taken place on July 3, 2008. She is researching conference information and availability for the following hotels: Ramada (State College), Atherton Hotel (State College), Penn Stater (State College), Seven Springs, Bedford Springs, Hidden Valley, and Skytop Lodge. She will forward the information she finds to the conference committee by August 1st, in advance of the committee’s August 8th conference call.
 - Sections:
 - West – *Provided by Tammy Sherwin and Kelly Eismont*
 - The section will meet the second Friday of each month at the Phipps Conservancy. The first monthly meeting is scheduled for August 8th with a tour of the Center for Sustainable Landscaping.



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- Central
 - A family picnic is scheduled for August 2, 2008 at Gifford Pinchot State Park.
 - A canoe trip is being tentatively planned for September 12th or 19th.
 - A number of volunteer opportunities were suggested for the section by Angela Schreffler. The section planning committee will review the opportunities.
- East
 - New section chairs are needed in the Eastern Section. Breon will send an email blast looking for volunteers.
- P2E2
 - August 21, 2008 – event in Lancaster hosted by Lancaster's partnership between municipalities, private industry, and a local college. This meeting will focus on their efforts to put vegetative roofs on several facilities as well as a 26.6 kW solar array.
- Treasury Report - *Provided by Deb Henson*
 - Henson noted that there is currently \$17,729.16 in checking and \$14,858.00 in the money market account. (She noted that the conference hotel check was mailed but not yet cashed.)
 - Prawdzik recommended that % budget vs. actual be calculated as a helpful way to review the treasury report.
- Newsletter Report - *Provided by Jeff Prawdzik*
 - Prawdzik stated that Eric Buncher had a good suggestion – section chairs should print copies of the current newsletter and provide copies to non-members who participate in section events.
- Visioning Session
 - It was noted that Minnich would contact Pat Heuser for clarification and verification of her price proposal for a five-year visioning session and report.
- Lewis Evans Employment Services
 - Breon stated that she forwarded the Board information regarding Lewis Evan's services via email prior to the call. The service would be free to PAEP; however, there is a charge for companies who retain their services for having located an individual that would work with them. Otto expressed concerns about PAEP associating with such a service and other Board members agreed to take a closer examination of the service before any vote. Prawdzik remarked that Brian Oram should participate in next month's conference call to add his insight.
- Conservation Heritage
 - Hosking reported that a Pennsylvania environmental heritage summit has been



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- scheduled for October. Participation will be by invitation.
- The program summer intern is on board. Hosking will ask for a report on the intern's progress for the next Board call.
- Eric Buncher will be the 2009 Karl Mason Awards Chairperson.
- Membership
 - It was noted that PAEP grew by 6 general members (296 total) in June and two corporate members (44 total). Breon will send an email to those members who have not yet renewed their 2009 membership stating that the Board does not want to lose them from PAEP.
 - Breon stated that a feature was added to the PAEP website for addition to the PAEP email mailing list. A total of nine individuals have requested to be added. Prawdzik suggested that a link to the registration page be added for when someone requests addition to the email list.
- Website – Provided by Ed Gabsewics
 - Gabsewics reported that a number of areas on the website are to be tweaked.
 - He noted that a conference call will be held between him, Carole, Breon, and Oram to discuss the “Members Only” section of the website.
 - Additional photos are to be added and reorganized on the website.
- NAEP Report
 - Prawdzik reviewed the email that Bill Plumpton provided the Board regarding NAEP:
 - NAEP has hired a new Philadelphia-based firm to assist in management, Fernley and Fernley, Inc. for the next two years.
 - The next quarterly Board of Directors meeting is August 8th and 9th at Fernley and Fernley's office in Philadelphia. The regular board meeting is on the 9th, and the kickoff and visioning session with Fernley is scheduled for the 8th. Plumpton will attend the board meeting and report back to the PAEP Board. If anyone from PAEP wants to attend, they are more than welcome to do so and should contact Plumpton.
- Miscellaneous Business
 - Breon noted that she forwarded information regarding an association member health benefits program that could be offered by PAEP via email to the Board. The Board will review the information and discuss it at the next call.

Prawdzik recommended that the Board take a recess from the monthly conference call in August. The Board would decide via email whether to hold the August 12th call.

- Adjournment – 5:10 p.m.