



**Board of Directors Meeting
Meeting Minutes June 10, 2008**

<i>Present:</i>	<i>Absent:</i> Ed Gabsewics, Deb Henson, Jeffrey Luzenski, Camille Otto
Amy Altimare	
Virginia Bailey	
Mike Kenawell	
Jason Minnich	<i>Staff:</i> Terri Breon
Jeff Prawdzik	

- *Quorum present?* Yes
- **Others Present:** *Tim Tuttle*
- **Proceedings:**
 - Call to Order – President Jason Minnich called the meeting to order at 4:05 pm.
 - Approval of Minutes from May 9, 2008 meeting – There were no corrections to the minutes. Kenawell moved that the minutes be approved, and Minnich seconded the motion. All were in favor and none opposed. The motion passed, and the meeting minutes were approved with no corrections.
 - Sections:
 - West – *Provided by Jason Minnich*
 - There are new section chairs – Tammy Sherwin and Kelly Eismont.
 - The section will meet the second Friday of each month at the Fipps Conservancy. The first monthly meeting is scheduled for August with a tour of the conservancy.
 - Central – *Provided by Jason Minnich*
 - The PowerPoint from the DCNR Pennsylvania Natural Diversity Inventory (PNDI) presentation held on April 24, 2008 will soon be available on the PAEP website.
 - A picnic is being planned for August 2, 2008.
 - A canoe trip is being tentatively planned for late August.
 - East
 - Minnich reported that new section chairs are needed in the Eastern Section.
 - P2E2 - *Provided by Tim Tuttle*
 - August 21, 2008 – event in Lancaster hosted by Lancaster's partnership between municipalities, private industry, and a local college. This meeting will focus on their efforts to put vegetative roofs on several facilities as well as a 26.6 kW solar array.

- Treasury Report - *Provided by Deb Henson*
 - Henson noted that as of the previous week, the outstanding hotel bill for the conference is \$13,591.42 and other outstanding expenses were \$9,536.67.
 - There is currently \$14,807.18 in the money market account and \$15,034.78 in the checking account.
- Communications Committee Report
 - Breon noted that there is a new link on the PAEP website for being added to the PAEP mailing list. (She noted that anyone who is not a member will not be emailed member benefiting emails, such as job postings.)
- Newsletter Report - *Provided by Jeff Prawdzik*
 - Minnich reported that Naomi Cahill was wrapping up the current addition of the newsletter, so it will be email blasted to the membership soon. Minnich was drafting a summary of Friday morning session to be included in the newsletter.
- 2009 Conference
 - Minnich stated that a debriefing session was held for the 2008 annual conference between the 2008 conference committee, the Board, and 2009 conference committee leadership. A summary of discussed issues had been emailed to the Board by Minnich. The Board agreed that location and conference length should be the priority for the new conference committee to discuss, suggesting State College, Bedford Springs, and Skytop Lodge as potential locations to Tim Tuttle.
 - Bailey and Prawdzik volunteered to sit on the conference committee on behalf of the Board.
 - It was noted that Jeanmarie Kline will be stepping down as the conference support person. A new individual will need to be identified. Breon and Kline were to recommend such an individual to the Board for consideration.
- Visioning Session
 - Minnich noted that he would contact Pat Heuser for clarification and verification of her price proposal for a five-year visioning session and report.
- Conservation Heritage
 - Minnich reported that Wayne Kober had sent him an email stating that the Pennsylvania Environmental Heritage Summit has been scheduled for the Fall.
- Membership
 - It was noted that membership numbers are on the low side and about the same as this time last year. Breon will send a blast email out as a reminder for individuals to pay their membership dues.



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- Membership Directory
 - Breon reported that the directory was distributed to the membership.

- NAEP Report
 - Minnich stated that Bill Plumpton had nothing too new to report.
 - Prawdzik noting that a NAEP visioning board meeting is slated for August 8-9, and the Board is welcome to attend.

- Logo Contest
 - A new logo was selected at the annual conference and now appears on the top of the PAEP website. A blast email will be sent to the membership notifying them of the selected logo. Breon noted that the second place and third place logo creators will soon receive a letter and check.

- Adjournment – 5:05 p.m.

The next Board Meeting will be held via conference call on Tuesday, July 8, 2008.