

Board of Directors Meeting December 8, 2009 Meeting Minutes

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Present: Virginia Bailey, President	Absent: Mitchell Burack, Mike Kenawell, Duane Peters, Angela Schreffler, and Jeff Luzenski
Camille Otto, Treasurer	
Crystal Quintin, Secretary	
Jill Vovaris	
	Staff: Terri Breon
	Others: Kevin Starnier

At 4:05 p.m. the meeting was called to order.

Was a Quorum present? No, a quorum was not present.

The minutes from November 10, 2009 meeting were reviewed. Crystal noted that a formatting correction was necessary before she circulated the minutes via email for Board approval. A final copy is to be sent to Terri for posting on the website following Board acceptance of the minutes.

Treasury Report – Camille Otto

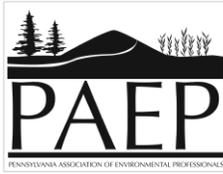
- Account Summary: \$1,029.45 Checking; \$9,384.69 Money Market; \$10,414.14 Total
- Camille reported that she had received the draft budget from Terri and would revise for the Board's review at the December 15th working meeting. The goal is to have the budget ready for review and approval at the January Board Retreat.

2010 Membership Dues Renewals – Terri Breon

- Terri reported that the renewals were being mailed out and would reach the membership via mail shortly. The renewal mailing included the flyer explaining the dues increases.
- As a follow-up to the November Board Meeting, a brief discussion occurred regarding the costs associated with allowing online credit card payments for membership and potentially the annual conference and section events. The discussion will be put on the agenda for the January Board Retreat when Duane Peters will be present to contribute his knowledge on the subject.

2010 Board Elections

- Virginia reported that there was a total of five candidates for the Board for the available four Board seats – herself, Camille Otto, Mike Kenawell, Jenn Granger, and Joe Musil. Duane is developing the ballot as a pdf form that can be either emailed or faxed back to him. Voting would begin the following day (December 9th) and run through December 21st.



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NAEP Report – Virginia Bailey (for Bill Plumpton)

- Virginia reported that Bill Plumpton recommended that PAEP consider distributing the advanced program for next year's NAEP conference.

Section Reports

West – Keri Rebuck

Virginia noted that the Board approved donating \$750 to Phipps for the use of their facility for the Western Section's 2009 monthly events. A check was forward to Keri Rebuck for presentation to Phipps at their December 11th Phipps event, a holiday social at Café Phipps, followed by a guided tour of the Phipps Candlelight Evenings Winter Flower Show.

Central – Kevin Starner

Kevin reported that a Central Section Holiday Social is scheduled for December 16th at the Appalachian Brewing Company on Cameron Street in Harrisburg. Kevin noted that 10 people had RSVP'd to date.

East – Mitchell Burack

Terri stated that the Eastern Section was not holding an event in December.

P2/E2 Roundtable - Mike Parrent/Jeff Luzenski

Terri reported that the P2/E2 Roundtable held a sustainability event on November 19th at Dickinson College in Carlisle. She was not aware of any events yet planned for early 2010.

Sections Committee

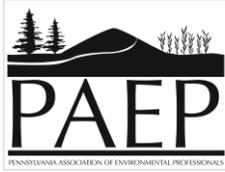
As proposed by Keri on the November Board Call, the Board is considering the creation of a committee of Section Leaders and Board Members to hold conference calls to discuss section events, section budgets, section fundraising, and general section operations across the state. The development of the committee will be discussed at the January Board Retreat.

Conservation Heritage Report – Virginia Bailey (for Wayne Kober)

Following review of the 2010 Conservation Heritage Internship Proposal presented by Wayne Kober and Beth Hager on the November Board Call, the Board voted via email to contribute \$2000 towards the \$4000 internship. The Board agreed to create a dedicated fundraiser in the form of a golf outing to benefit both this internship and environmental scholarships. Virginia reported that Wayne had secured an additional \$1000 for the internship - \$500 from McCormick Taylor and \$500 from CHRS. Wayne was still waiting to hear whether Gannett Fleming was contributing the \$1000 he requested for the internship, which would complete the necessary funding for 2010.

Board Planning Initiatives

The next working meeting is scheduled for December 15th at 1 p.m. at McCormick Taylor. Those who cannot attend in person can participate via conference call using the Board Meeting call-in numbers. Virginia provided an action plan for the Board via email and asked for volunteers to prepare items for review.



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2010 Conference Committee – Camille Otto

Camille reported that the Committee has selected a speaker for the Wednesday evening event – Chuck Yorks with McCormick Taylor, a former community coordinator for PennDOT District 2-0. On Friday, Jonathan Crum from FHWA will talk about the livability initiative and the upcoming highway bill. The conference committee decided to celebrate 25 Years of PAEP by making it the conference theme and developing a commemorative logo. The committee has not yet finalized a keynote speaker.

Miscellaneous Business

- Virginia would touch base with Duane to confirm the availability of meeting space at Little Buffalo State Park for the January 22, 2010 Board Retreat.

Adjournment

- Adjourned at 4:37 p.m.