

**Board of Directors Meeting
September 8, 2009 Meeting Minutes**

<i>Present:</i> Virginia Bailey, President	<i>Absent:</i> Duane Peters
Mike Kenawell, Vice President	
Camille Otto, Treasurer	
Crystal Quintin, Secretary	
Angela Schreffler	
Jill Vovaris	
Jeff Luzenski	
Mitchell Burack	
	<i>Staff:</i> Terri Breon
	<i>Others:</i> Keri Rebuck, Kevin Starner

At 4:04 p.m. the meeting was called to order.

Was a Quorum present? Yes, a quorum was present.

The minutes from August 11, 2009 meeting were approved with Virginia's suggested changes. Crystal made the motion to accept, and Camille seconded the motion. A final copy is to be sent to Terri for posting on the website.

Treasury Report

Terri reported that PAEP has the following amounts in its accounts:

Money Market – \$11,879.29

Checking – \$686.50

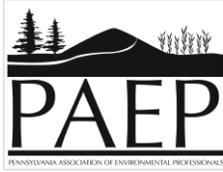
Also transferred funds to cover bills into the checking as of 9/8/09

Membership/Database

Terri gave an update on membership. Inclusive of additional new members, PAEP now has 268 general, 4 student, and 45 corporate members, for a total of 317 members.

Section Reports

- West – Keri Rebuck – The Section skipped an event in August. September's event is a combined event with Green Drinks. The October 15th event is with Dr. Devra Davis. November is still open – considering cultural resources but still working on a topic and speaker. The flyer is complete for the Dr. Devra Davis event – hoping to send it out before the September event. A Karl Mason Award logo was disseminated prior to the meeting and was discussed for approval. The Board unanimously approved usage of the logo for the flyer and website.
- Central – Kevin Starner – Next Wednesday, September 16th an event will be held with Rick Shannon as the speaker on the new PennDOT Bridge Programmatic Agreement. The next three months are booked thanks to Kevin, Camille and Crystal. Camille confirmed Marci Mowery, PA Parks and Forests for October 21st, and Kevin confirmed



Board of Directors Meeting September 8, 2009 Meeting Minutes

Page 2

Molli Anderson, Nature Conservancy, for November 18th. Crystal is working to confirm a speaker from U.S. Green Buildings for January 21st, and a Green Drinks joint event sometime within the next three months.

- Eastern – Mitchell Burack - Wine events (Wind Up Wednesdays) being planned and will begin in October 7th. The events will take place on the first Wednesday of each month. In the future the Eastern Section would like to host topics on Electric Power Solar and Wind and transportation fuels (biodiesel). Mitchell is working on confirming a representative from Penn Energy Trust and former DEP staffer to discuss wind power and will ask Paul Alianakian to come and present on Solar energy.
- P2E2 – Mike Parrent/Jeff Luzenski – Nothing new to report. Jeff will pass on anything new to the Board over the next couple of days.
- A discussion ensued regarding standardization of email blasts for section events including deadlines for flyers and developing a set schedule and formatting. This should streamline the process and will ensure our members will receive timely and consistent information on section events. Jill and Keri volunteered to begin drafting the standards with deadlines. All section chairs and Terri are encouraged to provide feedback as the standards are developed.

Conservation Heritage

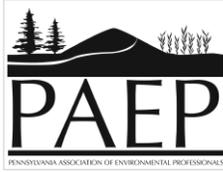
Wayne Kober could not attend this month's Board meeting. The Maurice Goddard Legacy initiative meeting occurred and was attended by Wayne and Duane Peters. The meeting went well.

NAEP Report & Draft Affiliation Agreement Discussion

Bill Plumpton could not attend the call. Bill is currently reviewing the Board's comments that have been collected so far. He doesn't expect a revised draft until 2010 due to volume of comments. The NAEP Board meeting is in Atlanta in October.

2010 Conference Committee – Camille Otto/Deb Henson

The next meeting is Thursday, September 10th from 9 to 10 a.m. An email blast requesting topics was issued. The conference is scheduled at Bear Creek resort in Macungie (outside of Allentown). The committee is currently working on soliciting speakers and sponsors. Keri suggested recruiting a speaker from the Army Corps of Engineers (Baltimore District) since the conference will be in the East. P2E2 provided feedback on the location of this year's conference as they have hosted events at Bear Creek in the past and have continually returned and been pleased with their facilities. The Committee currently needs P2E2 representation, and Jeff has agreed to consider helping where he can.



Board of Directors Meeting September 8, 2009 Meeting Minutes

Page 3

Newsletter

Mike Kenawell –The next newsletter is scheduled to go out in mid-October and the call for articles will occur this week or early next week. (Weeks of September 6th and 13th) The deadline is the last day of September. An article on the Conservation Heritage Internship should be included and drafted with a link to the full article in the October newsletter.

Board Business

- By-law Revisions –A meeting occurred August 20th at 9 a.m. at McCormick Taylor’s Harrisburg Office to conduct a group review of the recommended By-law Revisions. As a result Virginia is making the revisions (75% complete) and will send out a draft by the end of the week. The Board needs to determine a mechanism for membership votes on the By-law changes. Options are as follows; 1) Send an email blast to only general members as PDF document with changes and a link to a survey monkey, 2) Votes are emailed to Terri and she sends them on to a Board point person to tally, 3) and/or have ballots available at Section Events. Choices 2 and 3 are the preferred options and the Board voted to move forward with these combined methods. The Board’s goal is to host the By-law Revision votes in October.
- Review of Planning Follow-up – Duane was not on the call but is working on spearheading the website overhaul taskforce committee. Virginia will reach out to Duane to begin scheduling a meeting with Terri, Carole Backman, and Ed Gabsewics in the near future.
- PAEP Liaison – Virginia recommended that the Board nominate a point person to filter requests from organizations interested in advertising with PAEP. Jill volunteered to fill this position, and the Board voted unanimously to nominate Jill for this position. This should help to streamline this process for PAEP. Terri will now send this information as it comes in to Jill.
- Resume Posting Policy to Membership – Virginia provided the language to Terri for an email blast announcing the new policy. This will be disseminated shortly.
- Miscellaneous Business – Camille recommended that the Western Section hold off on the Section 106 event since PennDOT is rolling out a Cultural Resources Handbook in late winter/early spring.
- Jeff suggested that the PA Chamber has an environmental board and hosts environmental forums – would we consider advertising with Chamber to solicit new members? It was decided that this should add to the Board’s implementation of membership expansion/synergy activities.
- No additional business to discuss.
- Adjournment occurred at 4:53 p.m.