



## Board of Directors Meeting August 10, 2010 Meeting Minutes

<b>Present:</b> Virginia Bailey, President	<b>Absent:</b> Mike Kenawell and Jennie Granger <b>Staff:</b> Terri Breon <b>Others:</b> Bill Plumpton, Mike Parrent, Kevin Starner
Duane Peters, Vice President	
Camille Otto, Treasurer	
Crystal Quintin, Secretary	
Angela Schreffler	
Mitchell Burack	

At 4:02 p.m. the meeting was called to order.

Was a Quorum present? Yes, a quorum was present.

### Meeting Minutes – Crystal Quintin

The minutes from the July 13, 2010 board meeting were approved. Virginia made the motion to accept, and Crystal seconded the motion, dependent on finalizing the Board’s changes. Crystal will make the change to the formatting and Terri will post the approved meeting minutes on the website.

### Treasury Report – Camille Otto

- Current accounts:  
Total - \$19,039.33; Checking \$4,148.47; Money Market \$14,890.86

### 2010 Membership Report – Terri Breon

- Terri provided the following summary of PAEP’s current membership base: 217 general, 9 students, 23 non-profit/government and 38 corporate members for a total of 287 current members. PAEP attracted one new member since the last report.
- Virginia requested a list of members who have joined since the membership directory was issued – PAEP needs to include these members somehow, either as an addendum or a new document. Terri will pull something together and send it to Virginia to review shortly. The addendum list will then be added, accessible via password only, to the website and will be sent to the membership to notify them that the list is available online.

### Golf Educational Fundraiser – Jennie Granger

- To date, the fundraiser has attracted 32 golfers and 2 people are registered just for lunch
- There are 10 potential sponsors who have sent either logo or check, and the Committee expects the remaining information and checks in the coming days
- Duane is handling trophies/prizes

### Section Reports

- West – Keri Rebuck

The PennDOT Cultural Resources Handbook event is the next scheduled section event.

- Central – Kevin Starner



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Cami will be hosting a picnic/pool party on Sunday, August 29<sup>th</sup> at her house – it is a BYOB and a covered dish event. Mitchell has planned a joint Eastern and Central event on Marcellus Shale with Range Resources for Thursday, September 16<sup>th</sup>. It will be hosted at Spot Stevens and McCoy's offices in Reading.

- East – Mitchell Burack

Mitchell will distribute a joint flyer for East/Central sections and will finalize the details of the joint Central-Eastern Marcellus Shale September 16<sup>th</sup> event in the coming days.

Mitchell is also planning an October/November student networking event with Drexel, Temple, University of Pennsylvania, Villanova, and St. Joseph's University.

- P2/E2 Roundtable - Mike Parrent

August's event is at Knoebels on Friday the 13<sup>th</sup>. In November P2/E2 will tour a Marywood University Geothermal Project or the WalMart Distribution Center located in the Poconos.

- Section Leaders Committee

The next call is scheduled for August 17<sup>th</sup> at 2 p.m. to review the final SOPs as drafted and the section guidelines. Board members are free to participate.

### NAEP – Bill Plumpton

- Crystal will draft a formal letter responding to the draft NAEP Affiliation Agreement by the end of August, and a call will be scheduled with the Executive Committee to review PAEP's concerns the week of September 20<sup>th</sup>. Duane is approaching the agreement like a typical contract negotiation and has requested leniency to negotiate the major points once they are drafted. In addition, he has asked for help from members of the Board who have experience in contract negotiation.

### Newsletter – Duane Peters

- The newsletter will be distributed by the end of the month. Terri asked about Naomi's role in the newsletter development. Duane has taken on the task of developing a new newsletter template, and Naomi will be utilized as needed in the future.

### 2011 Conference – Keri Rebuck

- The Annual Conference planning call is scheduled for Thursday, August 12<sup>th</sup> at 2 p.m.
- Cami and Virginia met with Jen Horn of Preservation PA and Gary Fawver and Joe Baker from PennDOT to discuss partnering with either the Byways Conference and/or PennDOT's Environmental Managers (EM) Meeting for PAEP's conference. The Byways Conference occurs around same time of the PAEP conference and both groups are partially competing for the same audience. Consequentially, attendance for both events suffers. For The EMs Meeting, PennDOT has funding issues and by teaming up PAEP may be able to help PennDOT by obtaining a free meeting space. The Byways Conference sees approximately 500 attendees and occurs the third



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week in May, so it is important that the two events don't overlap. This would push PAEP to September, the second most popular month according to the post-conference survey. PennDOT is also surveying its EMs. Angela stated that a regular joint event could be conducive to attracting more PAEP volunteers and Board members in the future.

- Duane voiced his concern that a portion of the EM meeting is closed-door and PAEP has never had any closed-door sessions. PAEP has to be integrated into the meeting somehow. He doesn't want other organizations piggybacking and potentially taking benefits away from our members. Cami responded that the topics are incredibly relevant to PAEP members. The idea is to integrate the EMs as much as possible; topics could easily be interchangeable. The closed-door issue could easily be remedied by hosting the EM closed-door session at the same time as PAEP's Board meeting. Logistics should not be a problem. Angela had a concern that it may only attract transportation-focused members. Cami and Duane responded by stating that the other tracks on various topics would balance the conference out. The theme won't change because the EMs are present. This PAEP Conference planning remains in the idea stages and including EMs may or may not transpire. As such, the Conference Committee and Board are continuing to plan for next year.
- The timeline for the solicitation of ideas remains the same - an email blast will be distributed in late summer/early fall requesting ideas. As always, if members have ideas in the meantime, please contact Keri at [kerirebuck@hotmail.com](mailto:kerirebuck@hotmail.com).

### Conservation Heritage Internship and Other Scholarships – Wayne Kober

- Virginia sent an email out updating the Board.
- Wayne requested that PAEP co-sponsorship an upcoming symposium that would come without a cost – the Board is unanimously interested if there is no cost.
- A request to consider a contribution for a PHMC historical marker from \$25 to \$2,000 to commemorate Maurice Goddard's career was submitted to the Board. The estimated cost is \$2,000 per marker and \$8,000 total. Does PAEP want to make a contribution? Crystal made motion to vote no and Cami seconded the motion. The Board unanimously agreed, as this is outside the scope of PAEP's budget.

### Adjournment

- The meeting officially adjourned at 4:52 p.m.