



Board of Directors Meeting June 8, 2010 Meeting Minutes

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Present: Virginia Bailey, President	Absent: Duane Peters, Vice President, and Jill Vovaris Staff: Terri Breon Others:
Camille Otto, Treasurer	
Crystal Quintin, Secretary	
Mitchell Burack	
Angela Schreffler	
Mike Kenawell	
Jennie Granger	

At 4:04 p.m. the meeting was called to order.

Was a Quorum present? Yes, a quorum was present.

Meeting Minutes – Crystal Quintin

The minutes from the May 14, 2010 board meeting were approved with the recommended changes provided earlier via an email from board members. Virginia made the motion to accept, and Cami seconded the motion. Terri will post the approved meeting minutes on the website.

Treasury Report – Camille Otto

- Current accounts:

Total - \$32,772.42; Checking \$25,883.92; Money Market \$6,888.50

- Conference proceeds – Checks for close to \$8,700 went out this week to cover the 2010 conference costs. Just under \$7,000 went to Bear Creek. Terri is still working out the final reports with the full revenue totals for the conference proceeds. It is anticipated that PAEP made a profit but the final numbers have yet to be issued.

Conservation Heritage Internship and Other Scholarships

- Duane met with Wayne Kober at his home and received an update on all related efforts. In addition Wayne provided Virginia with the meeting minutes from the last Goddard Legacy meeting.
- This year's intern is Mark Laysur who has begun his work. (research will focus on finding voice recordings and film of Goddard, oral interviews and research on key topics)
- WITF is starting on the documentary (anticipated to be released Mid-October) and the historic marker team is working on the language (sites proposed are for RCSOB, Goddard State Park, and Camp Hill). Bill Forrey reports that he had to turn people away from the retiree lunch at Kings Gap.



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- Interpretive Signs - Marci Mowery updated plans for the interpretive panels and posters.
- In an effort to begin a dedicated fundraising effort aimed at capitalizing the Conservation Heritage Internship, a separate scholarship fund, and a rainy day fund, PAEP will host its first golf outing with WTS on August 19, 2010.

Golf Educational Fundraiser

- PAEP is teaming up with the Women's Transportation Seminar (WTS) to co-host a new golf fundraising event. A golf committee will host ongoing meetings with WTS members. The date of the event has been confirmed for August 19, 2010 at Armitage in Mechanicsburg. Jennie created a "save-the-date" postcard that was distributed at the conference.
- A four member committee has been established comprised of Jennie Granger, Duane Peters, Heather Sloniger and Jessica Johnson. At the last committee meeting the group discussed the event menu and the flyer, which was also sent out to each Board member for final approval and distribution on the 18th. The event will be hosted on WTS's website so that people can register online. Jennie will update the Board on any fees, other issues and further details via email. PAEP and WTS have two months to advertise at this point. Another call to discuss volunteer roles, including registration assistance is planned. Angela will send Jennie the WTS corporate sponsorship list to add to the PAEP sponsor list. PAEP plans to maintain a separate Golf database for future use.
- Jennie is drafting a sponsorship letter that will be distributed to the Board for finalization shortly. Sponsorships will be a nominal \$100 per hole.

Section Reports

- West – Keri Rebuck

NAEP will be in town in July and a joint NAEP/PAEP event is being hosted at the Phipps Conservancy. The schedule of events is ongoing as planned.

- Central – Kevin Starner

An informal summer happy hour was scheduled for June 12th. There was good attendance (7-10 people) at this event hosted at Duke's Riverside in Wormleysburg. Additionally, there is a canoe trip and a summer picnic being planned for the Central Section. No additional details have been provided.

- East – Mitchell Burack

It was suggested that the East try hosting meetings in Center City Philadelphia to increase attendance. However, Mitchell noted that the recent Center City event with a speaker had to be cancelled due to having received only 2 responses. Mitchell believes that the location where most of the programs have been held this year (Fort Washington) is centrally located and most amenable to attendance. Gamesa energy representatives are speaking on Wind Power at a program scheduled for



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June 28. Mitchell and Kevin are planning a joint Central and Eastern section on Marcellus Shale for September, to be held in Reading. More details to follow.

- P2/E2 Roundtable - Mike Parrent

There is nothing new to report.

- Section Leaders Committee

The Board would like to schedule another Section Leader's call. The Board requested to be copied on the email verifying the next scheduled event. The Board will not encourage quarterly section events as this approach is contrary to the purpose of section events, which are to provide member value, attract new members and network regularly; but it was acknowledged that attendance has been an issue. Mitchell will send out an email to Keri, Kevin, and Mike Parrent asking for their availability and he will copy the Board on the correspondence.

2011 Conference – Keri Rebuck

- An email blast will be distributed in late summer/early fall requesting ideas for presentation topics. If members have ideas in the meantime, please contact Keri at kerirebuck@hotmail.com.
- State College was originally being examined as the location for the next conference. Camille spoke with Gary Fawver at PennDOT's Environmental Managers (EM) meeting in June. PennDOT is looking for a site that offers free meeting space for future EM meetings; there is a possibility that PennDOT and PAEP could coordinate the two events (conference and EM meeting). At the PennDOT meeting, employees expressed a strong desire not to host the next EM meeting in State College because of state travel requirements. (Due to state travel restrictions, some staff are not allowed to stay overnight if they live within a certain distance of the meeting location). The Conference could be a good forum to get more PennDOT staff involved in PAEP. Bedford Springs recently emailed Virginia and could be a possibility should Keri wish to pursue the opportunity to coordinate with PennDOT.
- Camille is currently working on a conference committee continuity plan and lessons learned. Kevin commended Camille's efforts in making the 2010 conference a success.
- Jennie suggested an ongoing survey be developed with additional details to encourage members to respond. WTS has a good model that Jennie is forwarding on to the Board.
- A general survey was distributed to conference attendees to gather suggestions/feedback for 2011.

Student Chapters – Virginia

- The efforts to start HACC and Susquehanna student chapters will re-commence in August, when school returns from the summer break, and the Board will discuss mechanics at the next Board meeting in July.
- The Shippensburg Career Fair is November 11, 2010; It would be good to have PAEP representation/speakers in the morning and a booth set up for informal questions so that interested stu-



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dents and faculty can approach PAEP members in the afternoon. Jennie will keep the Board informed as the career fair date approaches.

Working Meeting – June 17th

- The priority at the next Board working meeting, scheduled for June 17th, is to discuss the Section Leader SOPs. Virginia provided the latest copy of the Section Leader SOPs.
- Forum/Website will also be a point of discussion.

NAEP – Bill Plumpton

- Planning has begun for the quarterly board meeting on July 17, 2010 in Pittsburgh.
- Tim Bower has been talking to both Joe Musil and Keri Rebeck regarding the joint NAEP/PAEP social on Friday afternoon at Phipps Conservatory and with Jennie about potential meeting facilities. He is looking for a hotel this week. Major items to be discussed at the July 17th meeting are the status of the plans to increase and improve member benefits and efforts to better market and brand NAEP.
- Mitchell still has to comment on the Affiliation Agreement but there is still time as NAEP is working through the agreement with other chapters. Bill is supposed to be at the Central Section event on Thursday and Virginia will talk with him further about the Agreement. The Board would like further updates on the progress of the draft Affiliation Agreement.

Miscellaneous Business

- Website – Virginia and Terri are working on remapping the website to provide additional membership benefits. Duane started the endeavor back in the fall and provided some good ideas.
- Board participation requirement – According to PAEP By-laws, a Board member who misses three consecutive regular Board meetings may be removed from the Board by a 2/3 vote. Board Member Jill Vovaris has been unable to attend a number of consecutive Board calls and working meetings/calls. It was noted that prior attempts at outreach had not been successful in resolving the problem. After lengthy discussion it was agreed that Jennie Granger will contact Jill to discuss concerns about her absence from Board activity. Mitchell Burack made a motion that the Board discuss the results of contact with Jill at the June 17th working meeting and the Board unanimously agreed.

Adjournment

- The meeting adjourned at 5:11 p.m.