



Board of Directors Meeting March 5, 2013 Meeting Minutes

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Present:	Absent: Eric Buncher, Christine Phillips Staff: Terri Breon Others: Natalie Shearer, JT Graupensperger, Jan Warnick, Wayne Kober, Duane Peters
Michael Parrent	
Michelle Rehbogen	
Darlene Stringos-Walker	
Marty Strenczewilk	
Linda Zug	

Vice-President Darlene Stringos-Walker called the meeting to order at 12:02 pm.

Was a *Quorum* present? Yes, a quorum was present.

Meeting Minutes – Linda Zug

- The January and February meeting minutes were finalized and sent to the board for review. Motions were made - January minutes were approved by Michelle Rehbogen and seconded by Darlene; February minutes were approved by Michael Parrent and seconded by Darlene.

Conservation Heritage – Wayne Kober

- Wayne Kober and Eric Buncher met at the WITF studios in Harrisburg on February 20 for the Comprehensive Conservation Heritage Initiative (CCHI) summit. The meeting was to plan and identify the need for the program into the coming years.
- From the January Board Retreat, PAEP had donated \$300 to cover food and lunch expenses for the meeting. A \$500 convening grant from a watershed group instead covered these items. PAEP will hold the funding until requested at a later date. (Motion made and seconded.)
- Different ideas were discussed with WITF producing three or four, 5-minute vignettes on PA Conservation leaders from the past and into today. Many names were considered for these vignettes including Maura Lloyd, Maurice Goddard, Aldo Leopold, Gifford Pinchot, etc. Darlene questioned the cost of producing one vignette? Costs per vignette were not available at this time.
- Wayne stated that PAEP can assist with background research on people that may become part of the vignettes by possibly employing an intern. If requested by the CCHI, employment of an intern would need to be discussed more fully by the Board.
- As a long term goal, Wayne also discussed the possibility of using an intern to update and upgrade the PAEP web-site.

Section Updates

- Western – Natalie Shearer discussed ideas for the western section. The western section met on February 28th to discuss section events and ideas for 2013. Keri Cimarolli will present on permitting in late March or early April at a Lunch and Learn. Other events discussed include a tour of a “green-roof” building, a clean-up day at the Botanical Gardens, and the yearly Phipps outing. Other ideas for presentations are welcome.



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- Central - JT Graupensperger and Wayne met and started planning central section events – April 23rd will be a reception and tour of the State Museum, June 6th will be the PPL Bruner Island tour – max 20 people, and potentially, a discussion in September by PennDOT's Gary Fawver of upcoming funding of the transportation budget.
- Eastern – Marty Strenczewilk, Darlene and Eric held a planning session conference call on February 27th to discuss holding events in the eastern section. Marty sent an email blast requesting assistance in planning events and received two responses. Terri Breon also received a response and will forward onto Marty. A meeting will be held at Paperworks on March 19th to discuss ideas and events.
- P2/E2 – Since the P2/E2 Roundtable section is organizing the PAEP yearly conference, other events are on-hold until August. Events will be planned for August and November.

2013 Annual Conference – Jan Warnick

- Future conference committee calls are being scheduled for every two weeks until the conference.
- The committee will be confirming the speakers and all the slots are currently filled. Keith McNally, Conference Administrator, is finalizing the brochure and will be sending to Terri to email. AD Marble is producing the program.
- Golf Outing and Tours are also being finalized. Sponsors for the conference are still being sought. Terri will send an email blast after the conference conference call tomorrow (March 6).
- Darlene has updated the Karl Mason Award paperwork and will be sending to Terri to send to the membership. Nominations deadline is March 22nd. Awards will be given at the Thursday evening dinner. Nominations that were sent in last year for the 2012 Conference will still be viable for the 2013 Karl Mason awards.
- Keith will also be sending a request for Moderators of sessions to the Board.
- Depending on space availability, the winners of the Stormwater competition that Marty is overseeing can have their posters and/or presentations exhibited at the conference.
- Flash drives and conference gifts and giveaways were discussed. Mike, Jan and Linda will finalize and place one order to Queensboro. Terri will organize and order the flash drives.

Student and Scholarship – Angela Schreffler - Absent – Email sent to Board members

- On Friday March 15, a panel of 6 PAEP members will be talking to Susquehanna University students about the environmental profession, resume writing, interview tips, etc. Half of the PAEP volunteers are a result of the email blast Angela sent out and are all new volunteers. One of the volunteers is a former Susquehanna University student who was present at the panel discussion we did for them in the past.
- The Student and Scholarship Committee will be having a conference call March 14th or the week after. We have 2 new volunteers and several returning committee members. Wayne is one of the new volunteers and will be helping to guide us. Another new volunteer is from western PA. Items for discussion include is the Annual Student Contest, what our main item is to purchase for the raffle at the conference to raise scholarship funds, roles/goals for each of the committee members, etc.
- Angela still needs to contact the professors concerning free student membership.



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Membership and Directory – Linda Zug

- Membership applications have been sent out and are slowly being returned. Linda reminded everyone on the Board to support your next BOGO member. Terri will send Linda a non-renewals list to review.
- Membership numbers are at 235 paid members with 28 people taking advantage of the BOGO. Membership directory will likely be uploaded to a flash drive (along with other PAEP information) and will be part of the information distributed at the conference. Prices for printing and mailing the directory compared to producing the flash drives were slightly higher.

Treasury Report - Michelle Rehbogen

- Current accounts as of February 28, 2012: Checking - \$14,908.14; MM - \$21,267.62; Scholarship - \$4,818.44; Total - \$40,994.20

Newsletter – Darlene Stringos-Walker

- Based on software that Crystal used to prepare the Newsletter in the past, and the difficulties that were encountered in trying to change or shift items, etc., the Newsletter committee decided to contract out the formatting of the newsletter. Newsletter is still planned for four editions per year.

Government and Legislative – Duane Peters

- A meeting on March 21st of the STIC will start the vetting process for ideas that will be forwarded into 2013. Duane reported that DEP will be rolling out updates to the general permits and specifically revising GP-5 and GP-8.
- Darlene requested that if the STIC committees change and openings occur that PAEP should think ahead for placement on these committees.

Credit Card Services – Terri Breon

- PAEP is in the process of changing credit card services as decided at the last board meeting - Terri Breon stated that she received the paperwork and will update the system.

Insurance – Chris Phillips - Absent

- As a continuation from the January board meeting, Chris will contact RMG and PANO for insurance quotes. (Eric Buncher reported that the 2012 Board recommended that the 2013 Board buy liability insurance and change the bylaws to require liability insurance of all future boards.)

Adjournment

- The meeting officially adjourned at 1:05 p.m.

The next board meeting will be held by conference call April 2, 2013 at noon.